



**Posting Date:** November 1, 2024

**Position Title:** Bilingual Advocate & Liaison to the Orthodox Jewish Community

**Classification:** Full-time/Non-exempt status

**Location:** In-person – Rockland County, NY – New City, NY

**Reports to:** Senior Director of Advocacy & Support Services & Director of Community Engage for Racial & Gender Justice & Social Change

**Anticipated Start Date:** ASAP

The Bilingual Advocate & Liaison to the Orthodox Jewish Community works with victims and survivors of domestic violence, sexual assault, and human trafficking and is also responsible for community outreach and awareness, education, and training in Orthodox Jewish communities.

This is a direct service position that requires an understanding of and training in trauma-informed victim advocacy, law, police procedures, and criminal justice related to domestic violence for providing supportive counseling and advocacy to victims/survivors.

The Bilingual Advocate & Liaison to the Orthodox Jewish Community will work through Center for Safety & Change's Project Tikvah. The mission of Project Tikvah is to eliminate and prevent domestic violence and to foster healthy relationships. Project Tikvah focuses its work in the Orthodox Jewish Community.

**Bilingual fluency (Yiddish/Hebrew) is required.**

This direct service position is a full-time, non-exempt, 35-hour per week, role. The role requires the ability to work flexible hours, including at least one evening a week and on-call responsibilities in the Comprehensive Advocacy & Support Services (CASS) Department.

The Bilingual Advocate & Liaison to the Orthodox Jewish Community reports to the Senior Director of Advocacy & Support Services (Advocate role), as well as the Director of Community Engagement for Racial & Gender Justice & Social Change (Liaison role).

**YOU'LL BE RESPONSIBLE FOR:**

- Providing advocacy services in both the non-residential and residential programs.
- Responding to hotline calls and walk-ins and assisting in the follow-up of hotline calls.
- Providing crisis intervention, individual supportive counseling, and group counseling; assessing client needs; assisting with emergency shelter placement, providing information and referrals; and promoting community awareness of services.
- Assisting victims in creating and implementing safety plans.
- Providing advocacy and accompaniment to the hospital, D.A.'s office, courts, police departments, and social service agencies.
- Assisting victims/survivors in accessing and completing Office of Victim Services (OVS) applications.

## YOU'LL BE RESPONSIBLE FOR (CONT.):

- Facilitate weekly support group for victims/survivors of domestic violence one evening per week as part of Project Tikvah.
- Working in collaboration with inter-departmental and external entities.
- Maintaining accurate and timely notes for every client contact, outreach, and training.
- Preparing and maintaining monthly and quarterly statistics, reports and narratives.
- Attending trainings on domestic violence, sexual assault, human trafficking and other crimes.
- Participating in the on-call rotation: providing on-call coverage for sexual trauma cases
- Participating in the Comprehensive Advocacy & Support Services (CASS) Advocates and Police Liaisons Program, an ongoing collaboration between CASS and local police departments.
- Performing other duties as assigned by supervisor.

### ***Liaison to the Orthodox Jewish Community:***

- Acting as a liaison between Orthodox Jewish Community and the Center.
- Building trust with the Orthodox Jewish Community through regular, in-person contact and engagement.
- Presenting trainings on IPV (intimate partner violence), Consent/SV (sexual violence), and related issues that may be specific to the Jewish communities.
- Reducing barriers for Orthodox Jewish communities' members to connect and utilize the Center.
- Training and sharing information with Center colleagues on Jewish communities' issues and best practices.
- Developing allies within the Jewish communities.
- Creating links to resources within the Jewish Communities.
- Collaborating with other local Jewish serving organizations.
- Coordinating with staff of other departments on community events where the presence of the Liaison might be helpful/necessary.
- Regularly attending community collaboratives and networks and maintain contact with members of different organizations.
- Participating and taking the lead when the need arises in TDVPP (Teen Dating Violence Prevention Program), SAEDA (Student Activists Ending Dating Abuse) and College Campus presentations.
- Making follow-up calls prior to and after events to strengthen networking and continuity of Center for Safety & Change presence within the community.
- Assisting *Training, Outreach, Education & Social Change (TOES) Department* colleagues with trainings and outreach activities in their respective communities.
- Performing other duties as assigned by supervisor.

## YOU MUST HAVE:

- A bachelor's degree in counseling, psychology, social work, criminal justice, sociology or related field is a plus but not required; or 3+ years of experience within the criminal justice system/working with victims of crime in a multidisciplinary setting or related field, preferred.
- Bilingual Yiddish/Hebrew and English fluency (speaking, reading and writing) is required.
- The ability to work flexible hours, including a minimum of one evening per week.
- The ability to participate in the on-call rotation.
- Strong organizational skills.
- Strong communication skills (both verbal and written).
- The ability to work in a fast paced, crisis-oriented environment: assess priorities, take initiative, handle multiple assignments, and meet deadlines.

## YOU MUST HAVE (CONT.):

- The ability to work collaboratively in a multi-disciplinary environment.
- Knowledge of the criminal justice system and courts.
- The ability to attend all agency-required trainings, including a week-long onboarding training at the Residential Shelter, a two-day Getting to the Root, and a 12-week DV Advocate training and Rape Crisis Counselor training.
- While performing the duties of this job, the employee must possess the ability to communicate with staff and clients. Some occasional lifting may be required (please speak with Human Resources to request accommodation).
- A valid driver's license and reliable, insured transportation is a must.

**YOU'LL BE SUCCESSFUL IF...** As a passionate advocate for social justice, you adopt an anti-racist and anti-oppression lens to understand gender-based violence. You recognize that victims and survivors come to the Center while navigating different structural and social injustices that affect their experiences of survivorship. You also understand that this work requires an ongoing commitment to developing the language and tools we need to undo institutional oppression. You are flexible and work well as part of a team and independently. You have excellent time-management skills and a demonstrated ability to multi-task. You are accountable for doing what you say you are going to do.

**TEAM OVERVIEW:** The Center's Bilingual Advocate & Liaison to the Orthodox Jewish Community is a key position within both the CASS Department and Training Outreach Education and Social Change (TOES) Department. The Advocate/Liaison also works closely with our colleagues in all of the other departments, providing a holistic range of supports for individuals and families experiencing domestic violence, sexual assault, human trafficking and other crimes, this position furthers the Center's mission in accordance with our mission, values and vision.

**ORGANIZATIONAL OVERVIEW:** At the Center, we strongly believe that integrating a world-changing approach into all areas of our work is essential to ending domestic violence, sexual assault, human trafficking, and other crimes. Our dynamic and diverse team of compassionate advocates is working to create a world in which every individual has the basic human right to be free from gender-based violence and to engage in relationships that embrace the principles of respect, equality, and safety.

The Center is a 501(c)(3) nonprofit organization, responding to domestic violence, sexual assault, human trafficking and other crimes in Rockland County, New York, by providing multi-lingual, trauma-informed legal and supportive services. We bolster our work with clients by engaging in extensive outreach and community education, strengthening the systemic response to all forms of gender-based violence.

**GREAT BENEFITS AND PTO PACKAGE:** The Center's employees enjoy a generous health benefits package that includes medical, dental and vision care. We offer additional benefits at no cost to the employee, which reflects a commitment to the future well-being of our employees. PTO and self-care are important to us and we offer a comprehensive PTO plan that includes a minimum of 34 days and 12 holidays. 401k available.

**SALARY:** mid to high \$50,000s

**APPLICATION INSTRUCTIONS: NO PHONE CALLS PLEASE.** Applicants may **email, mail or fax** resume and cover letter stating why you are interested in this position and including your salary requirements and why

you are passionate about our mission and how your experience aligns with the requirements of the CASS Department and Training Outreach Education and Social Change.

**Email:** [humanresources@centersc.org](mailto:humanresources@centersc.org)

**Subject line must read:** Bilingual Advocate & Liaison to the Orthodox Jewish Community

**Mail:** Center for Safety & Change, 9 Johnsons Lane, New City, NY 10956

**Fax:** (845) 634-3396

*Center for Safety & Change values you, your growth, and your contributions. The Center believes that an effective, broad-based movement for social transformation must be rooted in anti-racist and anti-oppression principles as we work towards a more just and equitable society. BIPOC, people with disabilities, and members of the LGBTQ+ Community are encouraged to apply. The Center's policy prohibits discrimination due to race, color, age, religion, sex, sexual orientation, gender identity, disability, and national origin in employment and delivery of services.*